

Notice of Meeting

Cabinet Lead Member for Corporate Support Decisions



Date & time
Tuesday, 11
September 2018 at
12.30 pm

Place
Committee Room B -
County Hall, Kingston
upon Thames, KT1
2DN

Contact
Andrew Baird
Room 122, County Hall
Tel 020 8541 9122

Chief Executive
Joanna Killian

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If you would like a copy of this agenda or the attached papers in another format, eg large print or braille, or another language please either call 020 8541 9122, write to Democratic Services, Room 122, County Hall, Penrhyn Road, Kingston upon Thames, Surrey KT1 2DN, Minicom 020 8541 8914, fax 020 8541 9009, or email andrew.baird@surreycc.gov.uk.

This meeting will be held in public. If you would like to attend and you have any special requirements, please contact on 020 8541 9122.

Elected Members

Mrs Helyn Clack (Lead Cabinet Member for Corporate Support)

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AGENDA

1 DECLARATIONS OF INTEREST

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter

- i. Any disclosable pecuniary interests and / or
- ii. Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

NOTES:

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

2 PROCEDURAL MATTERS

a Members' Questions

The deadline for Members' questions is 12pm four working days before the meeting (5 September 2018).

b Public Questions

The deadline for public questions is seven days before the meeting (4 September 2018).

c Petitions

The deadline for petitions was 14 days before the meeting, and no petitions have been received.

3 ADMINISTRATION OF ESTATE OF DECEASED DEBTOR

(Pages 5
- 8)

To appoint the Head of Legal Services as a nominee in an application to the probate register for a grant to administer the estate of the late Violet Dewsnap.

Previously, on March 14 2016, the relevant Cabinet member Denise Le Gal authorised the appointment of the then Director of Legal, Democratic and Cultural Services Ann Charlton to apply to administer the estate. However, the process was not completed and Ann Charlton has since left.

A debt for unpaid care fees has accrued and there are assets in the estate. No one is willing or able, however, to take out a grant of probate to administer the estate. As a debtor, the Council is entitled to take out a Grant of Probate.

It would be in the Council's best interests to administer the estate in order to recover the debt due.

4 EXCLUSION OF THE PUBLIC

That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information under the relevant paragraphs of Part 1 of Schedule 12A of the Act.

5 ADMINISTRATION OF ESTATE OF DECEASED DEBTOR

(Pages 9
- 12)

This Part 2 annex contains information which is exempt from Access to Information requirements by virtue of paragraph 1 – Information relating to an individual

N.B. This is the Part 2 annex to item 3.

Joanna Killian
Chief Executive

Published: 4 September 2018

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Thank you for your co-operation